

PART 1808

REQUIRED SOURCES OF SUPPLIES AND SERVICES

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PART 1808

REQUIRED SOURCES OF SUPPLIES AND SERVICES

1808.003 Use of other mandatory sources.

1808.003-70 Acquisition of radioisotopes.

(a) [U.S. Department of Energy Isotope and Technical Service Order Form CA-10-90.COM](#), and [U.S. Nuclear Regulatory Commission Application for Material License, NRC Form 313](#), shall be used to acquire radioisotopes.

(b) NRC Form 313 shall be filed with the Chief, Radioisotopes Licensing Branch, Division of Fuel Cycle and Material Safety, United States Nuclear Regulatory Commission, Washington, DC 20555. If the application meets all regulatory requirements and applicable standards, the Radioisotopes Licensing Branch, Nuclear Regulatory Commission, will issue a license to the applicant. After receipt of the license, a completed DOE Form CA-10-90.COM (in duplicate, if the contracting office wants an accepted copy of the form back from the supplier), the license, and a Government bill of lading shall be sent to the appropriate DOE laboratory. If a bill of lading is not furnished, shipment shall be made collect on a commercial bill of lading, to be converted at destination.

(c) NRC Form 313 and DOE Form CA-10-90.COM may be requisitioned directly from the United States Nuclear Regulatory Commission, Attn: Radioisotopes Licensing Branch, Division of Fuel Cycle and Material Safety, Washington, DC 20555.

(d) [Isotope program guidance](#) is available from DOE.

1808.003-71 Acquisition of helium, hydrogen, nitrogen, oxygen, other propellants and aerospace fluids.

See Appendix A, A-102.1 for policy related to the acquisition of helium, hydrogen, nitrogen, oxygen, other propellants and aerospace fluids.

[PN 19-12]

1808.003-72 NASA Strategic Sourcing Initiative.

[PN 18-04]

1808.003-7201 Policy.

Requiring offices and contracting officers shall follow the guidance at 1808.004 and Governmentwide commercial purchase cardholders shall follow the guidance at 1813.301 to make use of the existing NASA contracts that are available for use by other Centers to satisfy requirements for supplies and services. The use of NASA contracts that are available for use by other Centers allows NASA to obtain favorable terms and pricing for supplies and services as described in the [Office of Procurement Strategic Sourcing Website](#).

[PN 18-04]

1808.003-7202 Purchase request.

Prior to submitting a purchase request, the requiring activity shall review the existing NASA contracts that available for use by other Centers as identified on the [Office of Procurement Strategic Sourcing Searchable Repository](#) to determine if the requirement is available through the NASA Strategic Sourcing Initiative.

[PN 18-04]

1808.003-73 Acquisition of mercury.

(a) Requests for mercury by NASA installations for their use or for use by their cost-reimbursement type contractors shall be made to the Mercury Contract Specialist, Directorate of Stockpile Contracts, DLA, Defense National Stockpile Center, 8725 John J. Kingman Rd., #3339, Ft. Belvoir, VA 22060-6223. DLA will furnish the current fair market value to NASA. The unit of issue is a 76-pound flask.

(b) Requests for clearance to purchase quantities of 76 pounds or more from sources other than DLA shall be submitted to the office in paragraph (a) of this section and must be accompanied by a statement of reasons why the available excess mercury is unsuitable for use by the requesting field installation.

1808.004 Use of other sources.

See [PIC 18-01F](#) for further guidance.

(a)(1)(A) For requirements for supplies or services that cannot be satisfied from the mandatory sources listed at FAR 8.002 and 8.003, the contracting officer shall satisfy such requirements through the enterprise procurement strategies identified in Appendix A.

(B) For situations (e.g., immediacy of need, availability of better pricing elsewhere, etc.) that do not warrant the use of the contracts determined as mandatory in 1808.004(a)(1)(A), the contracting officer shall prepare and submit a request for deviation for approval by the Senior Procurement Executive in accordance with 1801.471.

(C) For NASA contracts that are not identified as mandatory but identified as available for use by other Centers on the [Office of Procurement Strategic Sourcing Searchable Repository](#), the contracting officer should use these NASA contracts to obtain favorable terms and pricing for supplies and services and to support NASA's strategic sourcing goals.

[PN 18-04, PN 19-12]]

#### Subpart 1808.1—Excess Personal Property

1808.103 Information on available excess personal property.

In addition to the sources identified in FAR 8.103, information on availability of NASA excess property is maintained by the Installation Property Disposal Officer and the NASA Equipment Management System (NEMS) Coordinator.

#### Subpart 1808.4—Federal Supply Schedules

See [PCD 14-01](#) for further guidance related to FAR 8.404.

1808.405 Ordering Procedures for Federal Supply Schedules.

1808.405-3 Blanket purchase agreements (BPAs)

The limitations in 1813.303-3(a)(4) on the individuals authorized to purchase under a BPA apply to BPAs established under Federal Supply Schedule contracts.

#### Subpart 1808.6—Acquisition from Federal Prison Industries, Inc.

1808.602 Policy.

(d) When disputes occur, the contracting officer shall refer the matter to the Senior Procurement Executive, through the cognizant analyst, Program Operations Division, for review and any further action. Such referrals shall include a complete statement of the attempts made to resolve the matter.

## 1808.604 Waivers.

(a) NASA purchase orders or contracts written pursuant to a general or blanket waiver need not be supported by a copy of the waiver, but the waiver number must be cited on the purchase order or contract as well as on the initial voucher. A copy of the waiver certificate must be attached to the initial voucher.

## Subpart 1808.7—Acquisition from Nonprofit Agencies Employing People Who are Blind or Severely Disabled

### 1808.705 Procedures.

#### 1808.705-1 General.

The Federal Standard Requisitioning and Issue Procedure (FEDSTRIP) shall be used to obtain nonprofit agency-produced supplies from GSA supply distribution facilities. The FEDSTRIP Operating Guide is available [here](#).

## Subpart 1808.8—Acquisition of Printing and Related Supplies

### 1808.802 Policy.

(b)(i) The Headquarters Chief Information Officer is the NASA central printing authority.

(ii) Requests for approval to contract for printing supplies or services shall be addressed to the Office of Chief Information Officer. Approval to contract for such supplies or services is restricted to those requirements meeting the following conditions:

(A) An individual order is under \$1,000.

(B) The order is not of a continuing or repetitive nature.

(C) The Public Printer certifies it cannot be provided more economically through the GPO.

### 1808.870 Contract clause.

The contracting officer shall insert the clause at [1852.208-81](#), Restrictions on Printing and Duplicating, in solicitations and contracts where there is a requirement for any printing, and/or any duplicating/copying in excess of that described in paragraph (c) of the clause.

## Subpart 1808.11—Leasing of Motor Vehicles

### 1808.1100 Scope of subpart.

NASA procedures for leasing motor vehicles from GSA or commercial sources are contained in NPD 6000.1, Transportation Management.