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PART 5315 -

Contracting by Negotiation

[2019 Edition]

INTERIM CHANGE: See Policy Memo [19-C-07](#)

SUBPART 5315.2 — SOLICITATION AND RECEIPT OF PROPOSALS AND INFORMATION

See [AFMC PGI 5315.207](#).

See [AF PGI 5315.209-90](#).

SUBPART 5315.3 — SOURCE SELECTION

5315.300 Scope of Subpart

See [MP5315.3](#) for required Air Force Source Selection responsibilities and procedures.

See [AFMC PGI 5315.3](#).

See [SMC PGI 5315.3](#).

See [USAFA PGI 5315.3](#).

5315.371-4 Exceptions

(a)(2) See [MP5301.601\(a\)\(i\)](#).

5315.371-5 Waiver

See [MP5301.601\(a\)\(i\)](#).

See [AF PGI 5315.371-5](#).

SUBPART 5315.4 – CONTRACT PRICING

5315.400 (S-90)

See [MP5315.4](#) for required Air Force contract pricing procedures. See the [DoD Sole Source Streamlining Tool Box](#) for techniques to increase efficiency throughout the acquisition process.

See [AF PGI 5315.402-90](#).

See [AFMC PGI 5315.402-90](#).

5315.403-1 Prohibition on Obtaining Certified Cost or Pricing Data

([10 U.S.C. 2306a](#) and [41 U.S.C., Chapter 35](#))

(b) See [MP5301.601\(a\)\(i\)](#).

(c) *Standards for exceptions from certified cost or pricing data requirements.*

(3) *Commercial Items.*

(B)(1) Report Content. The SCO must consolidate and submit the information as outlined in DFARS PGI 215.403-1(c)(3)(B)(1), or submit a negative report for their organization, to HQ AFMC/PKF no later than 15 October each year. HQ AFMC/PKF must consolidate all of the SCO reports and submit a final report to [SAF/AQCP](#) no later than 8 November each year. SAF/AQCP will submit the annual report, Commercial Item Exceptions to TINA Requirements, to OUSD(A&S)/DPC).

(4) *Waivers.*

(A) *Exceptional case TINA waiver*. Submit the request for an exceptional case TINA waiver through the SCO to [SAF/AQC](#) for HCA approval (see [MP5301.601\(a\)\(i\)](#)). When the waiver is for a subcontractor who has refused to provide cost or pricing data to a prime contractor, the information required must cover both the prime contract and the subcontract. Contracting officers must submit a copy of all signed TINA waivers to HQ AFMC/PKF within 30 days of signature by the HCA. Submit the request for OUSD(A&S)/DPC approval to use the exceptional circumstances waiver pursuant to Class Deviation 2019-O0008, Section 890 Pilot Program to Accelerate Contracting and Pricing Processes, to SAF/AQC with the Subject: AFFARS 5315.403-1(c)(4)(A) - Section 890 Pilot Program to Accelerate Contracting and Pricing Processes.

(B) The SCO must consolidate and submit the information as outlined in [DFARS PGI 215.403-1\(c\)\(4\)\(B\)](#), or submit a negative report for their organization, to HQ AFMC/PKF no later than 15 October each year. HQ AFMC/PKF must consolidate all of the SCO reports and submit a final report to [SAF/AQCP](#) no later than 8 November each year. SAF/AQCP will submit the annual report, Waiver of TINA Requirements, to OUSD(A&S)/DPC. AFRCO will provide the information directly to the DAS(C)/ADAS(C), as appropriate.

See [AFICC PGI 5315.403-1](#).

See [AFMC PGI 5315.403-1](#).

5315.403-3 Requiring Data Other Than Certified Cost or Pricing Data

(a)(4) See [MP5301.601\(a\)\(i\)](#).

INTERIM CHANGE: See [SAF/AQC Policy Memo 19-C-07](#).

5315.403-4 Requiring Certified Cost or Pricing Data

([10 U.S.C. 2306a](#) and [41 U.S.C., Chapter 35](#))

(a)(2) The contracting officer must submit the Determination and Findings through their SCO to [SAF/AQC](#) for HCA signature (see [MP5301.601\(a\)\(i\)](#)).

5315.404-1-90 Pricing Assistance or Pricing Assistance Waiver

Required thresholds for requesting pricing assistance:

Sole Source **Competitive**

PEO (Systems)	All Other	All
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Sole Source	Competitive
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\$25M or more	\$10M or more	\$100M
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(b) See [MP5315.404-1-90\(b\)](#) for procedures for requesting pricing assistance.

(c) See [MP5315.404-1-90\(c\)](#) for procedures for requesting a pricing assistance waiver for actions that meet or exceed the required thresholds identified in 5315.404-1-90(a).

See [AFICC PGI 5315.404-1-90](#).

See [AFMC PGI 5315.404-1-90](#).

5315.404-2 Data to Support Proposal Analysis

See [MP5301.601\(a\)\(i\)](#).

See [AFMC PGI 5315.404-2-90](#).

See [AF PGI 5315.404-3-90](#).

See [AFMC PGI 5315.404-3-90](#).

5315.404-4 Profit

(c)(2)(C)(2)See [MP5301.601\(a\)\(i\)](#).

5315.404-70-90 DD Form 1547, Record of Weighted Guidelines Method Application, Report Control Symbol: DD-AT&L(Q)1751

HQ AFMC/PKF is the designated Air Force focal point for weighted guidelines reporting. DD Form 1547s shall be prepared and reported using the web-based [Weighted Guidelines \(WGL\) program](#). The SCO shall appoint a WGL Administrator at each geographic location. The responsibilities of the WGL Administrator are outlined in the WGL Administrator s Guide. Refer to the web-enabled version of the [Profit WGL Application and User Application Guides](#) (Users and Administrators).

See [AF PGI 5315.404-70-90](#).

5315.406-1 Prenegotiation Objectives

(b)(ii) *Adjudication Procedures*. The contracting officer must forward DCAA requests for Air Force management review through their management chain, and provide the SCO name and contact information to the cognizant DCAA representative. If disagreements remain, the SCO must elevate the issue to [SAF/AQC](#) to support any request from DCAA for further elevation of the issue(s).

(b)(90) A Preliminary Price Negotiation Memorandum (PPNM) is required for all actions of \$10M or more. The AF PPNM template may be tailored for use.

See [AFMC PGI 5315.406-1](#).

5315.406-3 Documenting the Negotiation

(a) See the [Price Negotiation Memorandum \(PNM\) Checklist](#) that may be used to ensure PNMs contain all required information. Streamlined PNM templates for [supplies](#) or [services](#), and [final PNM](#) templates may be tailored for use.

See [AFMC PGI 5315.406-3](#).

See [SMC PGI 5315.406-3](#).

See [AFMC PGI 5315.406-3-90](#).

See [AFMC PGI 5315.407-1-90](#).

See [AFMC PGI 5315.407-2](#).

5315.407-3 Forward Pricing Rate Agreements

(b)(i) See [MP5301.601\(a\)\(i\)](#).

5315.407-4 Should-cost Review

(b) *Program should-cost review.*

(4) The contracting office organizes and manages the program should-cost review. The team chief is responsible for the completion of the should-cost review team report.

(c)(2)(B) See [MP5301.601\(a\)\(i\)](#).

5315.407-90 Contract Audit Follow-Up (CAFU)

Follow [MP5315.407-90](#) for conducting CAFU activities.

See [AFICC PGI 5315.407-90](#).

See [AF PGI 5315.407-91](#).

5315.408 Solicitation Provisions and Contract Clauses

(2)(i)(A)(2) See [MP5301.601\(a\)\(i\)](#).

(ii)(A)(2) See [MP5301.601\(a\)\(i\)](#).

SUBPART 5315.6 – UNSOLICITED PROPOSALS

5315.606 Agency Procedures

See [MP5315.606-90](#) for points of contact and procedures for controlling the receipt, handling, evaluation, and timely disposition of unsolicited proposals.